



Please find enclosed your Peak Mileage Expenses GPS Device.

This device uses GPS to capture your journeys and store the information in Peak's Mileage Expenses system. This will enable you to accurately and effortlessly manage your business mileage claims.

You can access your journey data anytime by visiting: www.peakmiles.com

If you require support, please contact servicedesk@proximity.com

Before you plug your Peak GPS device into your car, you should read the user instructions provided.

In the car

Make sure the device battery switch is in the ON position (see image on page 2). With the engine turned off, plug the GPS device into your 12v outlet in your car, please choose an outlet that you will not regularly require to use for other devices or reasons. To accurately record mileage the GPS device will require an uninterrupted power supply that is clear of obstructions. To achieve the best performance, we recommend the outlet used should give the device the clearest view towards the sky with the domed side of the device facing upwards (where possible).

Placing the device in a glove compartment, a hard-covered vehicle boot or in a location where the device is in a confined space will impact the devices ability to pick up the satellite signals.

Notes:

The button on the top of the device is disabled.

Please do not attempt to plug into the USB port on the device

GPS LED lights

The GPS Device LED lights will change colour as follows;:

No lights: - Engine off or there is no power being supplied to the GPS device.

Red/blue flashing: - The device has power and is initialising.

Blue constant:- The GPS device has located the required satellite signals and is operational.

GPS device specification

This device has built-in GSM/SIM connectivity (GPRS). There is no need to install a SIM Card (one is already installed in the device), and the device is pre-registered with a network provider to transmit journey data. The device automatically detects and selects the strongest network signal available in the immediate vicinity.

Useful things to remember

1. Position accuracy: GPS accuracy depends on many factors, such as internal battery level, time that has passed since last usage, strength of the satellite signal, and unit orientation. In some cases, it might take up to several minutes to triangulate the satellite signals.

As detailed previously, location of the device in your vehicle is also important and we recommend the outlet is chosen to give the device the clearest view skywards.

2. Data recording: the device will regularly take a GPS position to record your location on your journey. The regularity of this depends on a number of factors such as the speed and the route taken. For example, the device will take more readings on a winding road than a straight road.

3. Data storage: If the GPS is unable to transmit the data due to a network connectivity issue your data will be stored on the device until the connection is re-established. The device has the capacity to store approximately 15 hours of journey data and if that limit is reached the device will overwrite the oldest record with the newest. We recommend you check your journey data regularly in the Peak system. If the Peak system receives no data for 7 consecutive days, you will receive an automated email alerting you to this, where you can then raise a support ticket by emailing servicedesk@proximity.com.

Safety

DO NOT expose the GPS device to direct sunlight for extended periods, the device can operate in temperatures between -20 C to +60 C. The Internal battery will charge only when the temperature is between 0 C and +45 C.

If exposed to fire or the device is disassembled, the internal battery may explode or leak, and a cause burn or injury.

Should the device give off an odour, generate excessive heat, discoloured, deformed, appear abnormal during use, whilst recharging or in storage, immediately remove it from use and place in a container, such as a metal box. The incident should be reported to your line manager who will escalate it to Proximity technical support. **Under no circumstance should you attempt to continue using the device.**

As the devices include a battery unit, should the battery leak, please handle with care, making sure to avoid any contact with skin or eyes.

In the event of battery leakage and the electrolyte getting into eyes, DO NOT rub eyes, Swiftly rinse eyes with clean water and seek medical attention immediately. Failure to do so may cause injury or loss of sight.

DO NOT throw or dispose of the device in to fire or heat

DO NOT use or leave the device near a heat source such as a fire or a heater

DO NOT disassemble the device

DO NOT short circuit the internal battery terminals

DO NOT immerse the device in water

DO NOT short circuit the devices metal parts by directly connecting them with metal objects such as wire

DO NOT transport or store the device with metal objects such as necklaces, hairpins etc.

Keep the device in a cool dry environment. For long periods of storage or inactivity, to preserve the battery life, please ensure the battery is in the off position

Warranty

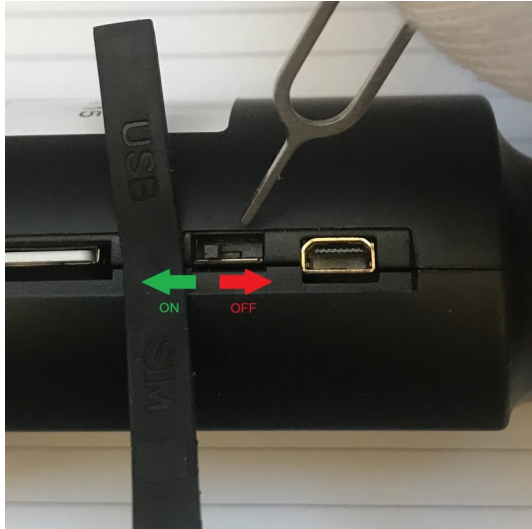
Warranty is 12 months on the main unit and 6 months on the internal battery, and is from the date the unit is assigned to your Peak client account.

Liability

Proximity Ltd can accept no responsibility or liability for any damages arising from the incorrect use or placement of the Peak GPS device within the vehicle. The user must read this notice and all related safety and usages material carefully before placing and activating the device in their vehicle.

Please make sure the before using the device battery switch is in the ON position.

To protect the battery life, If devices are to be inactive for long periods more than 4 weeks or in storage the battery switch must be in the OFF position



The two pictures below show the SIM Card position, If the SIM card is in the position in the top picture, it has popped out and will need to be carefully re-inserted. Please contact servicedesk@proximitum.com for further instructions.

The bottom picture shows the SIM Card in the correct position.

SIM card popped out



SIM Card in correctly

